

**MINUTES OF BOARD OF DIRECTORS MEETING FORT THOMAS SWIM CLUB**

**TIME:** 6:30 pm **DATE:** 9/12/23 **LOCATION:** FTSC

**ATTENDED:** Board Members: C Howard, D Bezold, M Collier, B. Borchardt, E Ripley, B. Thomas

**ABSENT:** Horner, Taylor, Alessandro

**PRESENTING MANAGER:** Donelan

Item	Discussion	Motion Made	Action to be Taken
Minutes from Last Meeting	Correction: \$250 hosting fee mistake in past minutes. Correct notation is \$25/year for email.	Mark Cathy	Approved
Treasurer's Report	<ul style="list-style-type: none"> <li>• Tracking on par with last year. Final season expenses</li> <li>• Outstanding invoice for Terri Wilkerson for alternative lifeguard plan. She may not charge us. \$1500 was expected cost.</li> <li>• Bill for CPA services still outstanding.</li> <li>• 207k in reserve from 2023 vs. 103 last year</li> </ul>		
President's Report	<p>Bob –</p> <ul style="list-style-type: none"> <li>• 4 candidates running for Board: Terrill B., R Beimesche, L. Zabest, Tara Willig, possibly Brian Thomas.</li> <li>• Tentative date 10/18, 6:30 @ Fort Thomas City Council meeting.</li> <li>• Pre-bought guest passes will carryover to next year. 7-0 vote.</li> <li>• Property swap discussed. Letter from city distributed.</li> </ul> <p>In order: Have property lawyer evaluate ask. Communicate intent to City. Update at Annual Meeting. Make recommendation to full membership. Call Special Meeting. Utilize online survey to</p>	Cathy	Denise
Manager's Report	<p>- 21 guards to start season. 11 currently. 4 guards certify @ Labor Day. 5 guards recertified.</p> <p>-Open shifts this weekend. Full guard staffing noon-7 on Saturday.</p> <p>-Not many people attending previous weekend. Modify hours if possible.</p> <p>-12-7 (Saturday), 12-5 (Sunday).</p> <p><b>Notes from Amanda attached.</b></p>		

	<p>Control board company, sensors needs to be replaced. Serviced, cleaned and maintenance this year, but will need to be replaced. Approximately 6-8k.</p> <p>Standard Operating Procedures completed, in binders. Concession stand pricing better. Most goals have been accomplished.</p> <p>Asst. Managers trained: Holly Concession, Comms. Jen: staffing.</p> <p>Opening/Closing</p> <p>Only goals not complete are having more adult lifeguard.</p> <p>Digitized on thumb drive and hard copies in the office.</p> <p>Dupont coming after 9/24. Should be finalized by Oct.</p> <p>Amanda not coming back next year. Work/life balance.</p>		
Pool & Grounds			
Swim and Dive	<p>Jill – Kevin Kampschmidt taking job @ Highlands. Doesn't think he's going to be the "head coach" – but could change title to something like "Aquatic Director".</p> <p>LeslieAnn trying to unwind responsibilities.</p>		
Membership	Kelly: 757 waitlist		
Activities			
New Business	<ul style="list-style-type: none"> <li>- Managers need to be hired.</li> <li>- What goes to Board via email? Update protocol on communications there.</li> <li>-</li> </ul>		
Old Business	<ul style="list-style-type: none"> <li>- Communication protocols.</li> <li>- Deck doors to be considered. 5.5 (Brady Buemi) vs. 6.5k. (John Dunn). Recommendation: Move forward with replacement.</li> <li>- (5-0)</li> </ul>	Mark	Brian
Next Meeting			
	Motion to adjourn: (	Brian	Evan

- For more detailed financial information please reach out to the board directly.

## ITEMS to PROCURE 2024

Last year I was authorized to purchase a new file cabinet and front desk chair. I did neither because of the expense and lack of durability in my search of products. For example the items MUST resist water/rusting. We also need to spend less time in office. Instead: Gave front desk the office chair and are sticking with old tall metal cabinet that IS durable, albeit rusty and clumsy. I found a new and FREE file cabinet that gave us more space and versatility for now. Durability is not an issue since it is free. Office was re-organized and labeled.

### Ping pong table (tops)

Old screw on nets bend and break, tables not level, concrete pitted, un professional look. Commercial grade tennis tables are expensive. Available tops require covering to avoid weather, even if commercial or outdoor rated. Tops cost about the same as an entire table. Available tables will cost **at least \$1,000+ each. Plus cost of disposal** to remove old concrete ones. HOWEVER note that not one person has complained about the loss of the table tennis nets this year. Kids have still batted around the balls on tables, but no real disappointment. I would recommend purchasing them one at a time as the money is available.

### Old Diving board refurbishing

Problem: we are storing it, but it should be refurbished if it is going to be used, per Steve Voellmeck. The extra board should be inspected. **If free of all cracking, it will cost over \$600-800 each way, to ship and a couple thousand to resurface.** It is slightly cheaper than a new board. HOWEVER once refurbished, it will need to be stored more securely than in its current space. If we miss a crack before shipping, they will not refurbish and we will only be out the original shipping.

### Paint low dive structure

It should match the newly installed high-dive! **Cost of paint and labor.**

### Pumproom Eyewash Station

Liquid due to expire next season. Will need to replace next year at a cost of **\$350.51**. All other first aid, to include the AED are good for next season as well. Cintas will do this on their pre-season inspection.

### Compressor

Not building pressure easily. 1.5 seasons old. Same make/model as last one it replaced. Recommend not purchasing yet, but *plan on it going out next season.*

### Pump room deck

Had bids for two board meetings. **The estimates were about \$5-7k.** Decided NOT to rebuild even after two injuries (Karin back, then Jen toe). All 4 managers require more ease to lift, no stooping and turning. This is going to continue being a problem for someone. Workers' comp has already paid out for one injury. They will investigate the next. Contacts for bids are 1) Brady Buemi 859-640-7135 and 2) John Dunn 859-462-8147.

### Big pool Pump

Old pump re-furbish was approved last year, but no invoice yet. **2022 projected cost was \$5,000 or 6,000.** Also still to be invoiced are: 1) the iron part being fabricated to the current pump, 2) the two visits Mike G. spent to clear out the impacted leaves. **He needs to**

**make a third visit at end of season** to re-weld once there is not water or pressure to affect the weld. 3) His visit to fix the baby pool pump right after the 4<sup>th</sup> of July.

#### Sand for Filters

Every 3-5 years, the sand needs to be replaced. I understand the filters are now at least 3 years old. Since we are seasonal, then we can probably make it to 5 years? The sand turns constantly and becomes smooth making it impossible to collect the debris. Cost should be determined next year and planned for **at end of 2024 or before 2025**.

#### Control Boards/ sensors

**New control boards go for about \$6,000. Sensors cost about \$800.**

Baby pool: Since last year we have been discussing a new control board for the baby pool. The baby pool is not the correct kind. It measures chlorine in the wrong unit (ORP instead of PPM). There is no scale to figuring out the correct range of ORP compared to ppm. Also the pH sensor has been needing constant recalibration.

Big pool: We may need sensors for the big pool as they are requiring calibration more often.

**The mechanic from Miami would like to see them in operation but cannot come before the pool closes.** He recommends coming in the spring.

So if you replace one control board (baby) and one sensor (big chlorine), you will spend **at least \$6,800**. I am uncertain if the new board comes with sensors or if they are purchased in addition to the new board.

#### Freezer

One of the freezers in the concessions area (the one with the hasp) no longer keeps a seal. A hasp was put on to ensure a seal a couple of years ago and it is no longer effective. A basic, upright freezer will cost **about \$600-900, new**.

#### Baby Pool deck and wood line

The wooden deck will need attention. It is small, so power washing and painting could be done cheaply, or the boards can be replaced along side any pump room deck re-build much cheaper. I recommend both are done together for matching and lasting results.

The wood line is full of regular ivy strangling the trees overhanging the area. Also poison ivy is prevalent and needs to be addressed. The landscaper will not touch either. She recommended a tree expert for the regular ivy.

#### Shower Hooks in Ladies' Room

Hooks installed on the wall opposite the showers would be great since the hooks have been pulled out of the partitions. The partitions are not sturdy enough for such items, I recommend they be installed into the cinderblock. **Cost of hooks and installation would be minimal.**

#### Dispose of old/expired herbicides, chemicals and paint

All is in the area of the door to concessions. Need to be disposed of properly during Campbell County's promotion. Cyanuric Acid will need an alternate method. I am not certain what that would be.