

**MINUTES OF BOARD OF DIRECTORS MEETING
FORT THOMAS SWIM CLUB**

TIME: 6:30 pm

DATE: 6/17/24

LOCATION: FT Swim Club

ATTENDED: Board Members: R Beimesche, B Borchardt, M Collier, B Grimm, K Horner,, Tara Willig, Liz Zaebst Manager: Bekah Ko

MEMBERS in attendance - Elizabeth Allegrini, Rose Chinn

ABSENT: Evan Ripley, Jill Taylor

Item	Discussion	Motion Made	Action to be Taken
Minutes from Last Meeting	Read and discussed prior meeting minutes (dated 5/15/24)	Tara, Brady	Approved
Treasurer's Report	Evan via email - -We are several thousand under what we have anticipated for this year (expenses) based on this time last year, labor is also less than last year at this time -Discussed income numbers		
Manager Report	Bekah - -State "pop up" inspection today - passed -Discussed front desk and concession daily cash procedures. Bekah needs assistance pulling summary reports to tie to deposits. Bob will assist. Discussed checks and balances needed for this process. -Discussed concern with microphone for dive meets - Bob explained bandwidth and input issues - 2nd microphone ordered -Discussed Square App reports - Evan can pull for Bekah -Discussed July 4th hours - will close at 8pm -Discussed ongoing problems with the deck door (that stores chemicals below). Bekah requested under lock and key; Joey is coming back Wednesday to find a fix -Discussed office door being open or unlocked (don't want kids walking in unattended). Door should be shut but unlocked (propped open b/c it automatically locks upon closure) with a sign added for "employees only" -Discussed lost and found procedures - Mark will post notice that lost and found items will be purged approximately every two weeks -Discussed clean up of back room and materials within. Bekah will purge old cleaners but will leave memorabilia stored. Tara will handle the swim team section. -Discussed 2nd concessions window issue (won't open properly) - will call repair company		

<p>President's Report</p>	<p>Bob –</p> <ul style="list-style-type: none"> - Bob reiterated that the City knows next steps re: property swap - BOD has reviewed and approved <i>tentative details</i> - next step is to schedule last meeting with City and then MEMBERSHIP to vote on this issue - By-laws need review and updates - all BOD members to review in detail and bring comments/suggestions to a future meeting TBD. Any changes will be voted on by membership. 		
<p>Pool & Grounds</p>	<p>Rob and Brady -</p> <ul style="list-style-type: none"> - Starting block for swim team fixed (welded) - Ice machine leaking, fixed (was not winterized properly and pipe burst) - New water bottle filler is working - Mark will send out a FB post - Discussed ping pong table overlays - unanimous to approve - Discussed grill and access to - sign to be added to see manager for grill use 	<p>Bob, Tara</p>	<p>Approved</p>
<p>Swim and Dive</p>	<p>Tara -</p> <ul style="list-style-type: none"> - Need to order more tee shirts for team, discussed amount to order based on cost effectiveness/volume discount - will also provide for pool management - Discussed request for baked goods for swim meets (specifically 7/11 tri meet) - Discussed pool float for 4th of July parade - cost of candy and decorations 		
<p>Membership</p>	<p>Kelly -</p> <ul style="list-style-type: none"> -762 waitlist -30 new members -Been through 46 names -Front desk will help to check contact information for waitlist -Will send reminder email or post about the alumni option 		

<p>Activities</p>	<ul style="list-style-type: none"> - Tara -Cookout 6/2 went well - Tara is tracking expenses, next cookout 3 BOD assigned -Discussed pancake breakfast -Teen night proposed for August - last one very popular -Scholarship pizza night 6/21, children's party 6/26 (need volunteers) -Ladies luncheon - discussed food options, vendors attending, cost of ticket, and associated expenses 		
<p>New Business (including member input and questions)</p>	<ul style="list-style-type: none"> -Two members attended BOD meeting <ul style="list-style-type: none"> -Ms. Allegrini expressed concern re: BOD meetings being held at the swim club. BOD to discuss - reasoning for the location is to be accessible to members and be able to inspect any pool issues. -Ms. Chinn brought for discussion: <ul style="list-style-type: none"> -property swap with City - clarified status of this issue and confirmed that it will be brought to membership for vote as soon as details of potential agreement solidified -Audit committee - this is noted in the By-laws. Discussed potential duties of the committee, need, and "substance over form". Per subsequent discussion with E. Ripley, the club has an outside accounting firm that handles payroll processing as well as filing the tax returns. With the tax returns, they get the entire check ledger, financial statements as well as the bank statements to review. The BOD to discuss - Is there concern around misappropriation of funds? And when is the last time we had an outside auditor? -BOD members - don't pay dues this year. Significant discussion and facts went into the decision and it will be decided on a year-to-year basis to ensure rationale is sound. Many pools use management companies and pay a substantial fee; this swim club is self-managed allowing significant cost savings; however BOD members do put in a significant amount of volunteer hours each week. Participation requirements for BOD positions are in place and removal provisions stated in By-laws. -Member survey - discussed types of questions -Pool area - discussed circulation of pool area, glass and breakable items, umbrellas, sitting on side of pool, and various other items. BOD noted all for discussion and follow-up with staff. 		

Old Business	-Tara and Bob still working on member survey - questions and survey have been created - in final stages -Potholes on James Street fixed		
Next Meeting	7/8, 6:30 p.m. - Location - Pool Motion to adjourn: Tara		

- For more detailed financial information please reach out to the board directly.